

## **MARIA AGUADO CALVO**

**Phone:** 323-632-9889 **Email:** [aguadocalvo.maria@gmail.com](mailto:aguadocalvo.maria@gmail.com)

**Web page:** <http://mariaguadocalvo.yolasite.com>

**Current Address:** Los Angeles, CA

### **OBJECTIVE**

As an International Trade Specialist my objective is to obtain a Business Development/ Marketing position in an International Company. I have lived in Spain, Chile and the USA. I am a fully bilingual, bicultural, energetic, and proactive individual who enjoys professional challenges and the opportunity to learn, advance, and excel in my professional tasks.

### **WORK EXPERIENCE**

**February 2012 - Present**

**Google Ads Quality Rater  
WorkforceLogic**

- Evaluate, track, and report the quality and content accuracy of web advertisements placed on Google (Spanish market) on the scale that Google provides.

**Jan 2011-January 2012**

**International Trade Officer  
Official Chamber of Commerce of Spain in Chile**

- Market research and analysis of commercial opportunities for internationalization of Spanish companies in Latin America
- Advising Spanish managers willing to do business in Chile
- Strategic consulting (business plan and sales strategy development)
- Organization and participation in International Trade Fairs and Cooperation events in Chile
- Promotion of Spanish International Trade Fairs hosted by Ifema in Madrid, finding prospective exhibitors, visitors and sponsors.
- Find counterparts for Spanish companies and their products in Chile
- Event planner and organization of workshops to promote Tourism in Madrid

**Feb 2010- Oct 2010**

**Intern Student Union  
University of Alcalá in Madrid (Spain)**

- Assistance to students
- Organization of events
- Promotion of the services provided by the Association among the University collective
- Administrative support tasks

**Sep 2009 – Jun 2010**

**Peer Mentor (volunteering)  
ESN Erasmus Student Network  
University of Alcalá in Madrid (Spain)**

- Facilitate Exchange student integration on Campus and the city
- Providing students with information about all the opportunities that the University offered

**Aug 2008-Jun 2009**

**Teacher Assistant (T.A.)  
Department of Foreign Languages  
Skidmore College, Saratoga Springs, NY (USA)**

- Assistance to professors in their Spanish classes
- Promotion of the Spanish language and culture and traditions of Spain
- Organization of events and activities related to Spain
- Promotion of the University of Alcalá as a destination for prospective exchange students
- Run the "Spanish Table" consisting of weekly meetings with students interested in Spain

## **EDUCATION**

**2010**                    ***International Business Specialist (Postgraduate Diploma, 300 hours)***  
Rey Juan Carlos University & Chamber of Commerce of Madrid, Madrid (Spain)

**2005-2010**           ***BA Degree in Business Administration and Management***  
University of Alcalá in Madrid (Spain)

**2008-2009**           ***International Exchange Program (full scholarship award) GPA: 3.81***  
Skidmore College, Saratoga Springs, NY (USA)

## **LANGUAGES**

**Spanish**                Bilingual Proficiency  
**English**                Bilingual Proficiency (TOEFL iBT: 107 / British Council Advanced Certificate)  
**French**                    Intermediate level

## **COMPUTER LITERACY**

- Microsoft Office (Word, Excel, PowerPoint, Outlook) advanced level
- Mac and Windows user

## **PUBLICATIONS**

***"Medical Equipment Industry in Chile, 2011"***  
Chamber of Commerce of Madrid ([www.exportmadrid.es](http://www.exportmadrid.es))

***"Solar Thermal Energy in Chile, 2011"***  
Chamber of Commerce of Madrid ([www.exportmadrid.es](http://www.exportmadrid.es))

## **ACTIVITIES AND OTHER JOBS**

- Tutored mid/high-school students in Alcalá de Henares, Madrid (Spain)
- Member of the International Students Union (ISU) at Skidmore College
- Bartender for over 5 years
- Hostess (events, conferences, trade shows, sampling, advertising, etc)

**REFERENCES**            (Available upon request)